

THE UNIVERSITY OF PITTSBURGH SCHOOL OF SOCIAL WORK  
CONTINUING EDUCATION PROGRAM

**Employee Assistance & Workplace Practice**  
**A 10-Week Overview Course**

*With Paul Kowatch, LSW, CEAP and Carolyn Maue, LSW, CEAP*

**Wednesdays, April 6 – June 8 2005 5:30 AM - 8:30 PM**

**2101 Cathedral of Learning - University of Pittsburgh**

This 10-week course on Employee Assistance and Workplace Practice is open to any helping professional interested in exploring clinical and organizational practice in workplace settings and employee assistance programs. This overview course provides information on development and management of employee assistance programs, as well as the benefits of EAPs to organizations and their impact on both individuals and the workplace.

Students will gain knowledge to prepare for entry into the field of employee assistance and explore how social work and other clinical professional skills can be applied in industrial and business workplaces. Current EAP practitioners will enhance their knowledge and skills for their current work, as well as explore issues and trends for the future of Workplace Practice and Employee Assistance Programs. Participants will also become acquainted with leading EAP practitioners in the region, as well as the Employee Assistance Professional Association and its national certification process (CEAP). Through this course you will learn:

- # History, models, and settings for EAP practice
- # Personal and psychological problems prevalent in the workplace
- # Clinical practice in managed behavioral health care
- # Substance abuse and workplace issues
- # Ethical, legal, and other governmental policies and regulations
- # EAP administration, marketing, and evaluation
- # Requirements and standards for national certification as employee assistance professional (CEAP).

**Faculty:** *Paul Kowatch, LSW, CEAP*, is a private practice EAP Clinician and Consultant who recently served as chair of the national Employee Assistance Certification Commission and the Employee Assistance Association of North America board, as well as president of the Employee Assistance Professional Association's Pittsburgh Chapter. He is also an adjunct faculty and field education liaison with the School of Social Work.

*Carolyn Maue, LSW, CEAP*, is Executive Director of the American Colleague of Mental Health Administration, a policy and advocacy group of national leaders in mental health. She has served as an adjunct faculty member of the School of Social Work, and she is a Consultant in areas of leadership, workforce productivity and diversity. Maue also sits on the national Employee Assistance Certification Commission.

**Time:** 5:30 - 8:30 PM

**C E:** 30 hours (LSW, CAC, CEAP, NBCC,

Psychologists\*)

**Dates:** Wednesdays, April 6 – June 8, 2005

**Place:** 2101 Cathedral of Learning - University of Pittsburgh

**Fee:** \$495 (for CE)

**Tuition\*\*:** \$507 per credit (2 credits) + student fees (\$150)

**For more information contact the Continuing Education Office at (412) 624-3711**

\*This program is co-sponsored by Western Psychiatric Institute and Clinic for psychologists. WPIC is approved by the American Psychological Association to offer continuing education for psychologist, and WPIC and the School of Social Work maintain responsibility for this program.

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Day Phone #:** (\_\_\_\_) \_\_\_\_\_ **SS#:** \_\_\_\_\_

**Agency:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Degrees:** \_\_\_\_\_

**CE:** LSW \_\_\_ CAC \_\_\_ CEAP \_\_\_ Psych \_\_\_ NBCC # \_\_\_\_\_

**Please return registration form & Payment to:**

The Continuing Education Office, School of Social Work

University of Pittsburgh, Pittsburgh, PA 15260

**Student:** \_\_\_ BASW \_\_\_ MSW \_\_\_ PhD \_\_\_ Other

**LSW:** \_\_\_ Yes **Field Faculty:** \_\_\_ Yes

**Please send me information on:**

\_\_\_ Directions/Parking \_\_\_ Lodging

**Special Accommodations** (specify) \_\_\_\_\_

**Payment Options:**

Visa/MC # \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Signature \_\_\_\_\_

Agency Authorization (FAX 412-624-6323)

Agency Discount Plan

Interdepartmental Transfer (call 412-624-6902)

Amount Paid: \$ \_\_\_\_\_ (EAP - CE)

Checks Payable to "University Of Pittsburgh"  
**\*\*You will be billed for tuition payment**